

# Sports Director

## Job Description

**Job Title:** Sports Director  
**Supervisor:** Chief Operating Officer  
**Location:** PTM-wide position  
**Position Type:** Part-time  
**Exemption Status:** Non-exempt

Reporting to the Director of Operations, the Sports Director will be responsible for overseeing the sports programming for Preston Taylor Ministries. The Sports Director will directly live out the mission of PTM each day by providing strong sports programming that provides significant opportunities for youth to experience “joy-filled friendships” and to pursue their “God-inspired dreams.”

## Roles and Responsibilities

- Through sports activities, the Sports Director will help lead PTM youth to use their God given gifts to become agents of joy and hope to the current and next generation.
- Have an understanding of the mission and values of PTM and be able to demonstrate and teach sports through the lens of those values
- Offer positive reinforcement and proper behavior management techniques to children
- Ensure PTM standards are met, safety measures are followed, PTM sports philosophy is followed, and ensure the safety and well-being of children at all times
- Create and implement sports program curriculum and practice plans for all sports with the purpose of physical, emotional and spiritual development
- Conduct sports activities in a way that reinforces PTM values: Enthusiasm, joy, honesty, respect and responsibility.
- Communicate effectively with PTM staff and parents about sign-ups, schedules, and practices
- Act as a positive role model while providing consistency in leadership and guidance.
- Keep proper registration and parent permission records as required.
- Lead all coach trainings and meetings.
- Assume responsibility of overall supervision of all sports programs including Youth Sports leagues, and potentially Sports camps during summer season.
- Other duties as assigned.

## Job Requirements

- Education: High school diploma, GED, or equivalent.
- Experience coaching and/or playing on sports teams
- Strong written and verbal communication skills
- Experience as a coordinator or supervisor in a child care program preferred.

PTM is an equal opportunity employer.