



LEAP YEAR FAQ

How old do you have to be to apply for the LEAP Year Program?

Anyone between the ages of 18-28 can apply. The LEAP Year Program is designed for young adults who are taking a year off from school or who have recently graduated, to put their faith into action by serving youth.

What is the time commitment of the LEAP Year Program?

Applicants can choose to either work a 9-month school year (August—May) OR 11 months, including the summer (August— mid-July).

What are typical work hours for a LEAP Year Staff?

LEAP Years are considered full-time employees and are expected to work 40+ hours per week in a variety of jobs at PTM.

How much do LEAP Staff get paid?

LEAP Years Staff are paid a stipend of \$500 per month. PTM will also provide interns with free housing and utilities and monthly bus passes for transportation (or the reimbursement of gas up to the cost of a monthly bus pass).

Where do LEAP Staff live?

LEAP Year Staff live together in a fully furnished house called the "LEAP Pad" that is owned and maintained by PTM.

What makes LEAP Year different from other Internship Programs in Nashville?

LEAP Year is different from other Nashville Internship Programs because our Interns commit to fully investing in life together for their service year. This means that they live together, work together, and walk through urban ministry training together with the goal of deepening their relationship with Christ, developing their professional skills, and committing to love those whom they are living with and serving.

What are specific LEAP Year Jobs that I can apply for?

- **Assistant Children's Director:** The Assistant Children's Director will work FT at the Wilson Center Afterschool Site. The Wilson Center is our largest elementary afterschool site, as it serves 65+ children everyday. Major job duties include building relationships with children, handling discipline in a loving and grace-filled way and making sure classrooms are stocked and resourced.
 - **Assistant Youth Director:** The Assistant Youth Director will work primarily with the Junior High Students at both Community House and Wilson Center. Major job duties include building relationships with children, handling discipline in a loving and grace-filled way, and planning fall retreat.
 - **Assistant Site Director:** The Assistant Site Director will assist at one or more of our elementary satellite sites. Satellite sites serve between 20-30 students. Major job duties include building relationships with children, handling discipline in a loving and grace-filled way and making sure classrooms are stocked and resourced.
 - **Athletic Director:** The Athletic Director will work to create opportunities for PTM Students to be active. Major duties include working with the PTM Life Director to plan character education lessons, organizing students who are interested in Dance for Fitness, and researching additional athletic opportunities for students.
 - **Resource Coordinator:** The Resource Coordinator will assist the site directors in reproducing and maintaining resources for their site. Major job duties include gathering and reproducing materials for afterschool sites and assisting with other administrative duties.
 - **Assistant Program Director/Dream Coach:** The Assistant Program Director/Dream Coach will assist the Program Director in maintaining the health and quality of PTM Programming. Major job duties include planning and scheduling Fun Friday Activities, planning weekend field trips for students, and working to develop the Dream Program.
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- **Communications Coordinator:** The Communications Coordinator will be responsible for maintaining PTM's communication across the organization. Major duties include creating a plan for posting over several social media sites, updating and maintaining the PTM Blog and Newsletter.
 - **Assistant Volunteer Coordinator:** The Assistant Volunteer Coordinator will be responsible for building relationships with volunteers. Major duties include planning volunteer outreach events, following up with interested parties, and updating the volunteer database.
 - **Assistant Event Planner:** The Assistant Event Planner will work with the Advancement Team to plan, organize, and execute events. Major duties include completing tasks related to event prep, follow up with interested parties after events, and planning and strategizing for future events.
 - **Assistant Director of Literacy:** The Assistant Director of Literacy will provide support for the Director of Literacy and Reading Teachers. Major duties include gathering materials for reading teachers and reading groups, brainstorming new strategies to use with students, and standing in as a substitute for absent reading teachers.

Do LEAP Staff have to attend the same church?

Nashville is filled with amazing churches! LEAP Year Staff do not have to attend the same church while in the LEAP Program. We encourage the LEAP Staff to attend a weekly worship service at the church of their choice to further enhance their spiritual growth and development.

What role does the Intern Director play in the lives of the LEAP Staff?

PTM's Intern Director provides development, leadership, and oversight for the LEAP Year Program. The Intern Director will meet with each LEAP Staff weekly for supervision and will also meet with the whole LEAP Staff for Group Supervision. LEAP Staff will be expected to do the prepared readings for participation in Group Supervision. Group Supervision will be a mix of urban ministry training (readings on poverty and relevant cultural issues), Devotionals, and Guest Speakers. Group Supervision will also be a time to discuss LEAP Staff related issues.

What type of staff support is available for LEAP Staff?

LEAP Year Staff are fully integrated in the larger PTM Staff. They will have a direct staff supervisor for their stated job that will provide support and guidance during working/programming hours. LEAP Staff will also be expected to attend all staff meetings and trainings during the year.

Do I need to have experience in Urban Ministry to apply for a LEAP Staff Position?

Although having practical ministry experience in an urban context is an added bonus, we are seeking applicants who have a desire to walk alongside of children who are under-resourced and under-served. We are also looking for individuals who have a teachable heart and who are willing to pour themselves into learning about and doing life with the children and families that God has brought to PTM. To support these efforts, the group will study about urban communities and hear from guest speakers throughout the year who will encourage them and also provide quality teaching.

What type of person are you looking to hire as a LEAP Staff?

We are looking to hire young adults who love Jesus with abandon, care deeply for children who are under-resourced, and are hard and efficient workers. We also want someone who is teachable, humble, and a good team player. If you fit that description, we would love to read an application from you.

LEAP Stories:

You can read LEAP stories and LEAP Years bios on PTM's website [here](#). Check specific blogs such as:

[Read "Letter to the Future LEAP Year Intern."](#) - By Chan Sheppard, PTM's Executive Director

[Read "LEAP Year Beautifully Broken"](#) - By 2015/2016 LEAP Years (Abbie, Nicole, and Lakeyia)

If you have questions, email Carmen@prestontaylorministries.org.